SAVANNAH GARLICK

[redacted]

ABOUT ME

I have spent my career supporting my peers and clients. I am looking for a position where I can utilize my critical thinking and my empathic approach to problem solving to elevate my client's experience.

EXPERIENCE

Fidelity Investments — *Investment Solutions Representative II*

DECEMBER 2023 - PRESENT

- Passed SIE, Series 7, 63, and 66
- Provide comprehensive retirement planning for clients
- Peer coach for my team, providing coaching and feedback for growth

Park Lane Village — *Leasing Professional*

JUNE 2022 - NOVEMBER 2023

- Conducted tours of the apartments to generate leads
- Create leasing documents for new and current tenants
- Use data entry skills to ensure client info was input correctly to reduce errors
- Utilized Microsoft Suite to organize office documents and information

Hale Center Theatre — *Lead Spotlight Operator*

DECEMBER 2020 - AUGUST 2022

- Managed a team of 20 individuals to ensure quality standards were met
- Maintained records of and completed any necessary repairs
- Facilitated communication between upper management and team
- Used creative problem solving and team work to keep the show running when problems arose

LICENSES

Series 7 - Series 63

SKILLS

Empathy - Communication - Data Entry - Customer Service - Organization - Driven