



## Marsha J. Moore

Personal Care Assistant

Mt. Joy, Pennsylvania, United States ·

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Donegal School District



Ishpeming High School

## Experience

### Teaching Assistant

Donegal School District · Part-time

Oct 2013 – Present · 7 yrs 11 mos

Pennsylvania, United States

I work with an individual student during each school year, assisting them to become proficient in their classes.

### Proprietor

Moore's Creations · Seasonal

May 2006 – Sep 2018 · 12 yrs 5 mos

United States

I created all occasion cards for friends and family. I would design them to their specifications.

### Secretary

AERUS ELECTROLUX · Part-time

Oct 2012 – Feb 2013 · 5 mos

Pennsylvania, United States

This was a temporary position.

### Secretary II

LUTHER ACRES MANOR · Full-time

Apr 1993 – Jan 2009 · 15 yrs 10 mos

Pennsylvania, United States

I was the Secretary to the Administrator of the Nursing Home.



### Executive Secretary

Great American Insurance Group · Full-time

Sep 1986 – May 1992 · 5 yrs 9 mos

Pennsylvania, United States

Executive Secretary to the Vice President. My position ended because the office closed and transferred everything the the Home Office in Connecticut.

## Education



### Ishpeming High School

High School Diploma, Social Sciences, 12th

1966 – 1969

Activities and Societies: Cheerleader, Commercial Club, Debate Team, Forensics, Future Homemakers Club, Future Teachers Club, Service Corps, Tri-Hi-Y, Christmas Play, Senior Class Play, Ski Team, Prom Committee, and Junior Life Saving Committee.

## Interests



### Ishpeming High School

44 followers

### Donegal School District

136 followers